

Campfire Bay Resort Wedding Venue Agreement

31504 Azure Road Cushing, MN 56443
218-270-0119

This agreement is for the reservation and use of the facilities at Campfire Bay Resort (CBR). This agreement is entered into by B & H Sams, Inc., doing business as Campfire Bay Resort, with authorized agents of CBR, Brian and/or Heather Sams, and the wedding couple _____.

This agreement is for the purpose of hosting the following components of the couples wedding on CBR property. Please, mark all that apply.

_____ Ceremony—time: _____ date: _____

_____ Rehearsal and/or Groom's dinner—time: _____ date: _____

_____ Reception—time: _____ date: _____

_____ # of Cabins for lodging (at least 1 reserved cabin is required to hold a Wedding at CBR--see price list)

_____ Lodge Gathering Room Date and time start/end _____

_____ Rec Center (note: a max. of 8 regular use hrs at exclusive access only is allowed typically)
Date and time start/end _____

_____ Lakeside lawn (note: a max. of 4 hrs at exclusive access only is allowed typically)
Date and time start/end _____

_____ Lodge front lawn Date and time start/end _____

_____ CBR staff set up and take down chairs/tables ___ lodge ___ Rec ___ lawn
Note cost of staff set up on page 3

Important note about lodging: In order to use our facilities you must be renting at least one cabin at the resort. Although CBR cannot guarantee the couple to have the entire resort reserved for the wedding dates, the CBR staff will do their best to inform returning guests when rebooking that a wedding is being held on those dates. This will help to deter returning guests from rebooking during the wedding dates. In the case that the couple is booking the resort for a wedding in less than a year timeline, CBR will hold the requested amount of cabins for up to six months prior to the wedding date depending on the date. This will give the couple time to

confirm lodging requests from family and friends. After that six month waiting period, CBR will begin to rent cabins to guests outside the wedding party.

Ceremony and/or Reception Locations:

Facility/ Location	Space dimensions	Tables (CBR has 50)/ chairs (CBR has 200)	Max # of people	Cost CBR Staff set up/take down not included
Lakeside lawn	100 x 100ft	200+ chairs fit	250	\$200
Lodge Gathering Room	20 x 72ft	100 + chairs fit, 20 8ft tables	100	\$30
Rec Center	47 x 75ft	50+ 6ft tables fit, 200+ chairs	199	\$850* for up to 8 regular use hrs**
Lawn in front of lodge	6000 ft2	50+ 6ft tables fit, 200+ chairs	300	\$100 for up to 4 hrs

*Lower rates available for shorter time frames

** Regular use hours refers to hours Rec is in demand--7am-11pm (11pm-7am not counted in the 8 hours) If non-wedding guests do not want to use the Rec then these hours can be extended (CBR will contact any non-wedding guests beforehand to determine this).

Deposit & Payment – CBR requires a 50% deposit to be paid at the time of reservation or at least one calendar year prior to the event date. The remaining balance for the reservations will be paid at check in. The couple will be required to leave a credit card on file to cover any additional fees.

Cancellation —

Lodging--If we are able to rebook the vacancy created by your cancellation, which we will make every effort to do, you will get your deposit back minus a cancellation fee of \$75 per cabin. If we cannot rebook the vacancy, regardless of when you cancel, you will not receive your deposit back.

Wedding event--If you let the office know more than 6 months in advance, you will be responsible for \$200. If you cannot let the office know more than 6 months in advance, you will be responsible for 50% of the total wedding cost.

If you are planning a wedding, then an option for wedding insurance is **protectmywedding.com**

Price Quote – CBR will honor the quoted amount of \$ _____ for the use of listed resort facilities until the following calendar year. If you are booking at a later time understand that the rates may go up. You will be given an updated quote at the time of booking.

Lake front lawn – The lake front lawn is available for weddings up to 4 hours at a time.

Set up & take down – CBR offers three levels of set up and take down.

- Partial set/take down-- includes setting up chairs (up to 200 owned by CBR) and taking them down. Cost \$100.00.
- Full set up--includes setting up and taking down both tables and chairs in an arrangement determined by the CBR staff. Cost \$200.00.
- Full banquet set up which includes setting up and taking down both tables and chairs in an arrangement determined by the couple or wedding staff. Cost \$250.00

Cleaning or decorating – CBR staff can help string lights or clean up at a rate of \$30/hr per employee. If excessive cleaning is required after an event (e.g. spilled alcohol on the gym floor not mopped up, trash not taken to dumpster, etc) CBR will charge to clean at the same aforementioned rate of \$30/hr per employee.

Parking – CBR will provide the couple with a map of designated parking locations. There is limited parking right next to the Rec, but everything is fairly close throughout the resort and there is ample parking on the property. Assigning parking attendants is highly recommended.

Audio/visual equipment – CBR has limited audio visual equipment available for indoor use in the Rec Center. Inquire as to what is available. The couple will be responsible for any damage to the equipment while in their use.

Third party vendors – CBR will allow the couple to have third party vendors providing food, drinks or music on the resort grounds during the reservation. The couple will be responsible for any damage to CBR property or facilities due to third party vendor use. Vendors need to provide proof of license and insurance before arrival.

Additional insurance – CBR requires couple to provide additional wedding insurance in the industry suggested amount of \$500,000. Proof of the additional insurance must be provided at check in.

Breach of Contract – Both parties agree to act in good faith in adhering to the agreed upon details of this contract

- In the event that CBR is no longer able to host this event due to unforeseen tragedy, CBR agrees to refund the couple the deposit and any payments made.
- In the event the couple cancels the event they agree to adhere to CBR’s lodging cancellation policy and to CBR’s event cancellation policy stated earlier in this contract.

By signing, all parties agree to abide by the terms and conditions detailed the Wedding Venue Agreement between _____ and Campfire Bay Resort. Failure to do so carries the risk of penalties detailed in Breach of Contract, in addition to civil and criminal actions taken by the afflicted party.

Signature of Bride _____ Date _____

Signature of Groom _____ Date _____

Signature of CBR representative _____ Date _____

Last Contract Revision: 10/06/2019